**Medary Town Board – Regular Monthly Meeting Minutes**

Tuesday, April 18, 2017

The regular monthly meeting of the Medary Town Board was held on Tuesday, April 18, 2017, at the Town Hall. The meeting was called to order at 7:16 pm by Chairperson Linda Seidel. Board members present: Supervisor 1 Steve Elsen, Supervisor II Michael Weibel, Treasurer Mary Hofer and Clerk Susan Miller.

Also in attendance were the following: Bob Keil, Ruth Keil, Bob Skemp, Bill Whitmer, Bill Gautsch, Brigette Gautsch, Tom Brown, Duane Deml, Ruth Deml, Bill Cerbin and Tom Culp.

**Approval of March 14, 2017 Regular Monthly Board Meeting Minutes**
Motion: Mike Weibel to approve the minutes from the March 14, 2017, regular monthly board meeting. Second Steve Elsen.
All aye. Said minutes were approved and placed on file.

**Approval of March 14, 2017 Special Board Meeting Minutes**
Motion: Steve Elsen to approve the minutes from the March 14, 2017, special monthly board meeting with the plan commission. Second Mike Weibel.
All aye. Said minutes were approved and placed on file.

**Approval of March 30, 2017 Financial Records Review Board Meeting Minutes**
Motion: Mike Weibel to approve the minutes from the March 30, 2017, financial records review board meeting with the correction of checks issued instead of cancelled checks. Second Steve Elsen.
All aye. Said minutes were approved and placed on file.

**Approval of April 8, 2017 Annual Road Inspection Tour Board Meeting Minutes**
Motion: Mike Weibel to approve the minutes from the April 8, 2017, annual road inspection tour board meeting. Second Steve Elsen.
All aye. Said minutes were approved and placed on file.

**Approval of January 18, 2017 Special Board Meeting Minutes**
Motion: Steve Elsen to approve the minutes from the January 18, 2017, special payroll software update board meeting. Second Mike Weibel.
All aye. Said minutes were approved and placed on file.

**Proposed Boundary Agreement with the City of Onalaska**
The Medary Plan Commission recommendation is to go back and meet with the City of Onalaska regarding the proposed draft of the boundary agreement and propose the removal of sections 6.3, 6.4, 6.5 and 6.6.

Motion: Linda Seidel to accept the recommendation as presented by the Medary Plan Commission to go back and meet with the City of Onalaska, recommending the removal of sections 6.3, 6.4, 6.5 and 6.6 of the draft boundary agreement. Second Mike Weibel.
All aye.

**Proposed Drainage Easement Agreement for Crestwood Estates**
It was suggested that we have the town’s attorney review the draft of the drainage agreement for language, administrative fee, interest, etc.

Motion: Mike Weibel to have town’s attorney review the draft of the Crestwood Estates Drainage Agreement. Second Steve Elsen.
All aye.

**Rim of the City Road Special Event Parking**
The Board approved “No Parking” signs for Rim of the City Road at the March regular board meeting. Bill Cerbin emailed the Town on behalf of the Rim of the City Road residents, wondering if it is possible for a resident to request parking for a special event located at their residence (graduation party, wedding reception, etc.). In a later update, Bill called the La Crosse Police and County Sheriff about this. He was told that exceptions could not be made to the no parking rule.

**Prioritization of Spring Road Tour Items**
The Board discussed setting a date for the spring road tour prioritization meeting and verifying sweeping/brooming plans to submit to the La Crosse County Highway Department and the Town of Shelby. Also, Gloria from the Town of Shelby called today, asking if we want to have them broom the Medary roads off of County Road F on the ridge, and that if we do, we need to let them know by tomorrow morning (4/19). Linda Seidel will update Gloria in the morning.

The spring road tour prioritization meeting will be on April 27 at 7 pm.

**Approval of Wisconsin Towns Association (WTA) Dues for 2017-2018**
WTA membership dues for 2017-2018 are $830.

Motion: Mike Weibel to approve $830 for the Wisconsin Towns Association 2017-2018 membership dues. Second Steve Elsen.
All aye.

**Wisconsin Towns Association (WTA) Town Officials Workshop**
WTA workshops for new and continuing town officials will be held nearby in Tomah at the Cranberry Country Lodge on May 2, 2017. The fee for early registration (7 days in advance of workshop date) is $65 per person. The fee is $75 per person for late registration and walk-ins.

Motion: Linda Seidel to approve expenditures for up to five town officials attending the Wisconsin Towns Association Town Officials Workshop scheduled on May 2 in Tomah, WI. Second Mike Weibel.
All aye.

**Building Inspection Fee Increase**
Marvin Horman, the Town of Medary building inspector for the last 7 years, has requested that the Board raise the fee for single-family and duplex residential inspections from $0.15 per square foot to $0.20 per square foot, effective May 1, 2017. The inspection fee has not been raised during (at least) the last 7 years.

Motion: Linda Seidel to approve the request for raising the single family and duplex building inspection fee from $0.15 per square foot to $0.20 per square foot, effective May 1, 2017. Second Mike Weibel.
All aye.

**Medary Family Fun Day Information**
Ruth Keil is retiring from leadership of the Medary Fun Day committee and has asked Steve and Sandra Elsen to take her place. They have accepted that position. Ruth also mentioned the possibility of putting up a park bench in Jerry Goldbeck’s memory, as the Goldbecks have donated a good amount of money to the Medary Family Fun Day fundraiser event. The next Medary Fun Day is scheduled for Saturday, August 26.

**Open Book and Board of Review Date Discussion**
The tentatively scheduled dates (from Heather Wolf) for Open Book are August 16-18. The tentative date for Board of Review is August 31. We will open Board of Review at 6:30 pm on May 9 before the regular town board meeting and adjourn to August 31. It was also noted that we plan to move the June regular Town Board meeting to June 20 instead of June 13.

**Town Website**
Steve Elsen looked into various options but hasn’t checked into pricing yet. We have the option of creating our own website, but we would still need to employ a company to host our website. There are also companies in the area that could create our website. He is going to check with various website providers and get more information. We will also add a plug in the newsletter for someone to volunteer to create and maintain the town website.

**Town Clerk Appointment**
This was taken care of at the annual meeting. We will also put something in the newsletter to advertise the Town Clerk position opening. If needed, the possibility of sending out a postcard was also mentioned.

**Road Matters**

1. Tom Brown mentioned sweeping and who was going to be doing it for Meadow Wood Road, as sand keeps getting washed down. There are a number of Medary roads tentatively scheduled for sweeping and brooming this year.

**Citizen Concerns**

1. There was a group that wanted to use the Town Hall parking lot on August 25 from 5-7 pm. Unfortunately, that would interfere with setup for Medary Fun Day. We will let Marty Lohman know.
2. Bluebird Campground is getting an additional owner that will take care of the inside operations. Personal property taxes aren’t yet paid, but that will likely be taken care of when the liquor license comes up for renewal.
3. Duane Deml mentioned that there were a couple cars parked on the edge of Smith Valley Road, and he was wondering what the laws say regarding that.

**Approve Monthly Bills**Motion: Mike Weibel to approve and pay all monthly bills through Tuesday, April 18, 2017. Second Steve Elsen. All aye.

**Meeting Adjourned**Motion: Linda Seidel to adjourn. Second Mike Weibel. All aye.

Meeting was adjourned at 8:21 pm.

Respectfully submitted,
Susan Miller, Town Clerk