**Medary Town Board – Regular Monthly Meeting Minutes**

Tuesday, October 10, 2017

The regular monthly meeting of the Medary Town Board was held on Tuesday, October 10, 2017, at the Town Hall. The meeting was called to order at 7 pm by Chairperson Linda Seidel. Board members present: Supervisor 1 Steve Elsen, Supervisor II Michael Weibel, Treasurer Mary Hofer and Clerk Susan Miller.

Also in attendance were the following: Adam Donley, Don Richmond, George Lueck, Diane Wright, Richard Linnberg, Sandra Elsen, Jennifer Jones, Duane Deml, James Scott, Tom Brown, Barry Verdon, Mike Stollberg, Ashley Stollberg, Warren Weitzman and Dave Lokken.

**Appointment of New Clerk**Motion: Mike Weibel to approve the appointment of the new clerk, Diane Elsen, to complete the unexpired term of Susan Miller through April 2019. Second Steve Elsen.
All aye.

Motion: Steve Elsen to move the website discussion agenda item up to follow the special board meeting minutes. Second Mike Weibel.
All aye.

**Approval of September 12, 2017 Regular Monthly Board Meeting Minutes**
Motion: Mike Weibel to approve the minutes from the September 12, 2017, regular monthly board meeting. Second Steve Elsen.
All aye. Said minutes were approved and placed on file.

**Approval of September 12, 2017 Special Board Meeting Minutes**
Motion: Steve Elsen to approve the minutes from the September 12, 2017 special board meeting. Second Mike Weibel.
All aye. Said minutes were approved and placed on file.

**Approval of September 19, 2017 Special Board Meeting Minutes**
Motion: Steve Elsen to approve the minutes from the September 19, 2017 special board meeting. Second Mike Weibel.
All aye. Said minutes were approved and placed on file.

**Website Cost Estimate and Maintenance**
Sandra Elsen presented a solution using Squarespace for the creation of the town website.

Motion: Linda Seidel to approve the town to secure service through Squarespace as the site host with an annual fee projected at $12 per month and web development through Sandra Elsen not to exceed $2000. Second Steve Elsen.
All aye.

**Zoning Change Request at N4342 Germann Ct. for the Stollbergs**
The Stollbergs are rebooking their presentation to the Board with a new file date.

Motion: Mike Weibel to table discussion regarding the zoning change request at N4342 Germann Ct. to the December 12th regular board meeting. Second Steve Elsen.
All aye.

**Jennifer Jones on Bittersweet Flower Market Greenhouse as Venue**
Jennifer Jones, owner of Bittersweet Flower Market, presented. The greenhouse at Bittersweet sits empty June through October, so they would like to use it as a venue. They would only use it Saturdays and Sundays. Events would go until around 11 pm. The location has a max capacity of 150.

When she spoke with the state inspector, he told her she can be granted the temporary occupancy change of use permit if the fire chief approves it. Mike Weibel suggested that she speak with Nate Sampson regarding what type of commercial zoning the property is zoned as. Linda Seidel asked about the parking situation. Jones said they can fit at least 50 cars in the grassy field located in the back of the 16+ acre property, so parking will not be an issue.

**Picnic Table Rental**
Adam Donley wondered if we would be willing to rent out our Town Hall picnic tables as we do with our chairs. The Board thinks it would need to be done on a case by case basis. Tom Brown mentioned that the mode of transportation used would be important for safety purposes. Linda Seidel will create an agreement for the picnic table rental on a case by case basis, including a $200 deposit.

**Request for Reflectors on Smith Valley Road**
A Medary resident requested that reflectors be placed on Smith Valley Road, as she said it can be hard to see around the curves at night.

Motion: Mike Weibel would like table action on this until after the spring road tour until we know if we have the budget for it. Second Steve Elsen.
All aye.

**Printer Purchase for Town Hall**
Mary Hofer has located a printer she believes would meet the needs of the Town Hall office. We would have the option to scan and print wirelessly, which we do not have now. This specific printer is $199.99.

Motion: Mike Weibel to approve purchase of new printer for Town Hall, Brother Model #MFCL2740DW Wireless not to exceed $215 including shipping and tax. Second Steve Elsen.
All aye.

**Approval of ESS Maintenance and Licensing for DS200 Machine**
The Election Systems and Software license and maintenance fee for our DS200 election equipment for 2017-2018 is $200.

Motion: Linda Seidel to approve payment of annual maintenance fee of $200 to ESS for the maintenance and licensing of the DS200 election equipment for 2017-2018. Second Mike Weibel.
All aye.

**Removal of Old Town Hall Tables**
The Medary Fun Days committee purchased seven 8-foot long tables they’re donating to Town Hall. With that, they’d like to get rid of some of the folding tables downstairs that are kind of heavy and a nuisance to carry around.

Motion: Linda Seidel to approve removal of four to five of the old Town Hall tables and thank the Medary Fun Day Committee for purchasing new tables for us. Second Mike Weibel.
All aye.

**Shade Tree Planting**
The Medary Fun Days Committee would like to plant three shade trees just west of the playground equipment.

Motion: Linda Seidel to approve planting of three red golden maple trees just west of the playground equipment. Second Mike Weibel.
All aye.

**Water Line to Town Hall Shelter Area**
The Medary Fun Days Committee would like to tap into the town’s water line to make water available at the shelter. There would be a frost-free hydrant and a padlock.

Motion: Linda Seidel to approve installation of a water line to the Town Hall Shelter with the understanding that there would be a frost-proof spigot. Second Steve Elsen.
All aye.

**Culvert at N3619 Smith Valley Road**
The sheriff’s office served the letter about the driveway culvert to the owners of the property on October 9th. The owners are now trying to figure out who to contract with to complete the work on the driveway culvert. The Board requires a building permit for this because the Town needs to make sure the work is completed according to specification. Linda Seidel will call our building inspector and also call the family regarding contractor choice.

**Review Ordinance Language**
Linda Seidel would like to arrange a special meeting for this on Oct. 24th at 4:30 pm. The municipal court information will also be covered at that time.

**Road Matters**

1. James Scott mentioned that there is a lot of dust and excess material on Hidden Springs Road from the standard seal coat work that was done by Scott Construction. Mike Weibel spoke with the contractor, who said it is normal to have some excess material. Weibel added that the material eventually works its way to the edge, and that the Town asks for the residents’ patience during this temporary process. When the snowplow goes through, the excess should be gone. The resident also asked if he could sweep the excess off the road and onto the shoulder.
2. Dave Lokken is still looking for a response from his agenda item last month regarding County Road OS.
3. Christine Miller contacted us regarding a pothole in the cul de sac on Baker Rd. Mike Weibel and Tom Brown said the issue is with the concrete in the driveway, not the road.
4. Adam Donley said there’s a washout at the Verde Valley South culvert near N3215 that will require attention at some point.
5. A Sun Valley Road resident spoke with Tom Brown and asked if larger rock could be put in at the drainage corner. Tom Brown has looked at it a couple times and thinks it’s a good idea.
6. Tom Brown wondered if we’d heard from Mathy about when they’re going to do the Smith Valley Road project. Linda Seidel will call Paul Wetzel at Mathy about this.
7. There was a question regarding jurisdiction of the eroding culvert at the intersection of Westview and Scenic Drive. Mike Weibel looked into it, and according to the county zoning map, the culvert belongs to the City of La Crosse.
8. There was also a question from a Medary resident regarding jurisdiction for roadside mowing on Bluff Pass. This road lies entirely in the City of La Crosse.

**Citizen Concerns**

1. Some City of Onalaska residents presented their concerns about the appearance, cars and increased traffic resulting from the property owned by Rockwood Gardens LLC, including the business at N4342 Germann Ct.
2. We received a question about hunting regulations in the Medary portion of river marsh. The Town follows state codes, which supersede our original ordinance. If there are any questions or concerns, people should contact the police or the DNR.

**Approve Monthly Bills**Motion: Steve Elsen to approve and pay all monthly bills through Tuesday, October 10, 2017 with the understanding that Scott Construction’s bill will be held until the budget can be amended during a properly noticed meeting. Second Mike Weibel. All aye.

**Meeting Adjourned**Motion: Mike Weibel to adjourn. Second Steve Elsen. All aye.

Meeting was adjourned at 9:10 pm.

Respectfully submitted,
Susan Miller, Town Clerk